

WASHINGTON STATE MATHEMATICS COUNCIL

CONSTITUTION

ARTICLE I NAME

This organization shall be known as the Washington State Mathematics Council.

ARTICLE II PURPOSE

The purpose of this Council shall be to provide leadership by:

... encouraging active interest in mathematics, in mathematics education and in mathematical activities in Washington

... promoting a coordinated program in mathematics from the elementary level through college

... promoting better coordination of mathematical activities at the local, state, regional and national levels

... providing opportunities for the exchange of ideas and materials relative to instruction in mathematics

... working to improve mathematics instruction at all levels

... encouraging the various mathematics organizations to pursue worthwhile activities

... working to improve conditions of employment for teachers of mathematics

... providing services to the membership such as a quarterly publication of the newsletter

Also, this Council is organized exclusively for charitable, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c)(3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the Council shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the above paragraph hereof. No substantial part of the activities of the Council shall be the carrying

on of propaganda, or otherwise attempting to influence legislation, and the Council shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Notwithstanding any other provision of these articles, the Council shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Law) of (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue code of 1954 (or any corresponding provision of any future United States Internal revenue Law).

ARTICLE III AFFILIATION

The Washington State Mathematics Council shall be affiliated with the National Council of Teachers of Mathematics.

ARTICLE IV MEMBERSHIP

Membership in this Council shall be open to all teachers of mathematics in elementary schools, secondary schools, colleges and universities; to supervisors, principals and superintendents; and to others interested in the aims of the Council.

ARTICLE V OFFICERS AND DIRECTORS

Section 1: The elected officers of this Council shall be:

1. President
2. President-elect or Immediate Past President
3. Vice President, Eastern Washington
4. Vice President, Western Washington
5. Secretary
6. Treasurer

Section 2: The Board of Directors shall consist of both voting and non-voting members.

A. Voting

1. All elected officers
2. One representative of the Office of Superintendent of Public Instruction
3. Nine Directors elected from nine areas in the State of Washington whose regions, by counties, are as follows:

Region 1: Adams (excluding Othello School District), Ferry, Stevens, Pend Oreille, Lincoln, Spokane and Whitman

Region 2: Asotin, Othello School District in Adams, Benton, Franklin, Walla Walla, Columbia and Garfield

Region 3: Okanogan, Chelan, Grant (excluding Royal and Wahluke School Districts), and Douglas

Region 4: Kittitas, Yakima, Klickitat, and Royal and Wahluke School Districts in Grant

Region 5: Whatcom, Skagit, Snohomish, San Juan and Island

Region 6: King

Region 7: Pierce

Region 8: Pacific, Lewis, Wahkiakum, Cowlitz, Clark and Skamania

Region 9: Clallam, Jefferson, Grays Harbor, Mason, Kitsap and Thurston

B. Non-Voting

1. Editor(s) of the Washington Mathematics newsletter
2. National Council of Teachers of Mathematics Representative
3. Membership Chair
4. Governmental Relations Chair
- ~~5.~~ Professional Development Chair
6. Mathematics Contest Chairs
7. Public Relations Chair
8. Publications Chair
9. Associate Directors (except as prescribed in Article VI, Section 4)

ARTICLE VI MEETINGS AND QUORUM

Section 1: The meeting of the membership shall be in the fall as designated by the officers or the Board of Directors.

Section 2: Meetings of the Board of Directors shall be called by the President as needed.

Section 3: A quorum at a meeting of the Board of Directors shall consist of two-thirds of the voting members listed in ARTICLE V. A quorum at the membership meeting shall consist of those members present.

Section 4: Associate directors may vote in the absence of their regional directors.

ARTICLE VII AMENDMENTS

This constitution may be amended by a majority of members voting at the time of the annual election. Members shall be informed of proposed amendments at least one month prior to the election.

ARTICLE VIII BY-LAWS

By-laws may be adopted, amended, or repealed by a majority vote at any membership meeting, annual election or at a meeting of the Board of Directors.

ARTICLE IX DISSOLUTION

Upon dissolution of the Washington State Mathematics Council, such assets as may remain shall be distributed for charitable, educational or scientific purposes as described in sections 501 (c)(3) of the Internal Revenue Code of 1954 and such decision shall rest with the Board of Directors.

WASHINGTON STATE MATHEMATICS COUNCIL

BY-LAWS

ARTICLE I RULES OF ORDER

The revised Robert's Rules of Order shall govern all meetings of this organization and of its Board of Directors.

ARTICLE II DUES

The annual dues of members and student members shall be reviewed each year and set by the Board of Directors. The membership year shall be from July 1 to June 30.

ARTICLE III DUTIES AND TERMS OF OFFICERS, DIRECTORS AND NON-VOTING BOARD MEMBERS

Section 1: Duties of Officers and Directors

- A. The President: The duties of the President shall be to call meetings of the Board of Directors; preside over all meetings of the organization; implement directives of the Board of Directors; guide and direct the program of the organization; and nominate the editor(s) of WSMC publications, NCTM representative, membership chair, contest chairs, governmental relations chair, professional development chair, public relations chair and publications chair for approval by the Board of Directors. The president shall appoint the nominating committee, audit committee and all other committees as deemed necessary, with the approval of the Board of Directors. The president shall act at his/her own discretion in situations he/she considers to be emergencies subject to later discussion and action by the Board of Directors, and otherwise implement the provisions of the constitution and by-laws.
- B. The President-Elect: The president-elect, when one exists, and otherwise the vice president who has served in this office for the longer period of time, shall assist the president, act in his/her absence, and assume the duties of the president should the president resign or be unable to perform the duties of the office.
- C. The Vice Presidents: The vice presidents shall act under the direction of the president and the Board of Directors in supporting the program and purposes of the Council, and shall act as coordinators for the directors in their portion of the state.
- D. The Secretary: The secretary shall keep an accurate record of meetings of the organization and the Board of Directors; and shall mail

such minutes to each member of the Board of Directors, no later than two weeks following each meeting. The secretary shall maintain all official records of the organization with the exception of the financial records.

- E. The Treasurer: The treasurer shall collect and disburse funds; present a treasurers report at each Board meeting; file any requisite IRS forms; maintain necessary non-profit mailing permit(s); keep financial records of the organization; file an annual tax return as required by the Internal Revenue Service and prepare, with the assistance of the president, the annual budget.
- F. The Directors: Directors shall be responsible to the membership in their respective regions by: representing them at the meetings of the Board of Directors', recruiting new members; arranging for the regional high school mathematics contests; and coordinating other activities of the Council. Directors shall have well-defined lines of communication with the members of their regions.
- G. The Associate Directors: The associate directors shall act under the direction of their regional director in supporting the program and purposes of the council. They may vote during the absence of their regional directors.
- H. The Immediate Past President: The immediate past president shall aid the president in carrying out his/her duties wherever possible and to act as a resource person with regard to policies of the organization.
- I. A Representative of the Office of Superintendent of Public Instruction
A representative of the Office of Superintendent of Public Instruction shall serve as a liaison between the state Office of Superintendent of Public Instruction and the Council. The OSPI representative and the Board of Directors shall work cooperatively on jointly determined activities.

Section 2: Duties of Non-Voting Board Members

- A. The Editor(s): The editor(s) shall seek material and publish Washington Mathematics (the Newsletter and the Single Topic Edition(s)) as directed by the Board of Directors and in cooperation with the publications chair.
- B. The NTCM Representative: The NTCM representative shall act as liaison between the NTCM and WSMC. The representative shall keep WSMC informed of NTCM activities, promote membership in NTCM, and take the necessary steps to advertise, publicize and promote the activities of both organizations.

- C. The Membership Chair: The membership chair shall promote membership in WSMC; mail membership renewal notices; keep and make available to the Board of Directors an up-to-date record of membership (including mailing labels); and prepare and mail new membership packets.
- D. Governmental Relations Chair: The governmental relations chair shall keep WSMC informed of Federal and State action which affect mathematics instruction and education.
- E. Professional Development Chair: The professional development chair shall promote professional development activities sponsored by WSMC; coordinate the organization and publicity for such activities; and be a resource person for directors who want to organize professional development for their region.
- F. Contest Chairs: The contest chairs shall be responsible for organizing and publicizing the annual High School and Middle School Contests. By the first fall board meeting of each year the contest chairs shall submit to the Board of Directors, the names of the persons and affiliated institutions responsible for the writing of the contests.
- G. Public Relations Chair: The public relations chair shall publicize WSMC and its activities.
- H. Publications Chair: The publications chair shall form a committee, with the approval of the Board of Directors, which includes editor(s) of the newsletter; editors of other special publications; and representatives for elementary, middle/junior high, high school and college levels. The chair, in cooperation with the editors, is responsible for the preparation, printing and dissemination of the publications.

Section 3: Terms of Office

- A. The secretary and the vice president for Eastern Washington shall be elected in even-numbered years. The president-elect, the vice president for Western Washington, and the treasurer shall be elected in odd-numbered years.
- B. Each officer will hold office for two years with the exception of the president-elect and the immediate past president. The president-elect will hold office for one year before becoming president and the immediate past president will remain on the Board of Directors for one year following the term as president. Each officer, except the president-elect and the past president, shall continue to hold office until a

successor has been elected and takes office.

- C. Each of the directors and associate directors shall serve for three years according to the following three year cyclic groupings:

Regions 1, 4, and 5

Regions 2, 6, and 8

Regions 3, 7, and 9

- D. The term of all chairs and committee members will not exceed the term of the appointing president unless reappointed by the succeeding president
- E. Each newly elected officer shall take office on July 1 following the annual election. The president-elect shall become president following his/her term as president-elect.

ARTICLE IV DUTIES OF THE BOARD OF DIRECTORS

It shall be the duty of the Board of Directors to advise and assist the president, to establish policy, to approve nominations of non-voting members to the Board of Directors, to fill vacancies, to approve the budget, and to promote the welfare of the Council and its members.

ARTICLE V ELECTION PROCEDURES

The nominating committee shall submit a slate of candidates to the Board Of Directors for approval and shall prepare the ballot for mailing. Ballots will be mailed to all members between February 1 and March 15 of each year. The nominating committee shall determine to whom the ballots will be returned and by what date. Officers and directors shall be elected by a simple majority vote of the membership.

Any member of the Council may submit a petition to the Nominating Committee to place his/her name in nomination. The Nominating Committee shall place the name of the petitioner on the ballot provided the petition is signed by twenty-five other members of the Council and is received by the Nominating Committee prior to January 1.

Section 2: Non-voting Board Members

Associate directors shall be nominated by regional directors. All other non-voting board members shall be nominated by the president or president-elect (whoever will be president beginning the next fiscal year), and approved by a simple majority vote of the Board of Directors.

ARTICLE VI FISCAL YEAR

The fiscal year shall be from July 1 to June 30. The audit committee shall review the fiscal records of the Council by May 1 each tax year.

ARTICLE VII PUBLICATIONS

The Council shall publish a newsletter at regular intervals during the academic year. The name of the publication shall be Washington Mathematics. Single topic editions shall be produced when feasible.